

BOARD OF DIRECTORS' MEETING NOTICE

*Goals: Improve ridership. Demonstrate good stewardship of public funds.
Be a positive force in our communities.*

The regular Board meeting of the Snohomish County Public Transportation Benefit Area Corporation has been scheduled for:

Date: Thursday, December 1, 2016
3:00 PM

Location: Community Transit Board Room
7100 Hardeson Road
Everett, WA 98203

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENT**
- IV. PRESENTATIONS**
 - A. Service Awards – Emmett Heath
- V. COMMITTEE REPORTS**
 - A. Executive Committee – Mayor Jon Nehring
 - B. Finance & Administration Committee – Councilmember Tom Hamilton
 - C. Marketing, Operations, & Maintenance Committee – Mayor Dave Earling
 - D. Planning & Capital Projects Committee – Councilmember Mike Todd
- VI. CONSENT CALENDAR***
 - A. Approval of minutes of the October 27, 2016, Board of Directors Workshop.
 - B. Approval of minutes of the November 3, 2016, Board of Directors Meeting.
 - C. Approval of Merrill Creek Operating Base hoist purchases.
 - D. Approval of Resolution No. 12-16, Revised Petty Cash Policy.
 - E. Award of RFP #2016-083, Bus Tire Leasing and On Site Service.
 - F. Award of Sole Source Contract for *Swift* Blue Line Ticket Vending Machine Door Upgrade.
 - G. Approval of vouchers dated October 4, 2016, in the amount of \$576,010.40.
 - H. Approval of vouchers dated October 6, 2016, in the amount of \$477,408.08.
 - I. Approval of vouchers dated October 12, 2016, in the amount of \$938,320.12.
 - J. Approval of vouchers dated October 17, 2016, in the amount of \$751,073.77.
 - K. Approval of vouchers dated October 19, 2016, in the amount of \$3,058,558.42.
 - L. Approval of vouchers dated October 20, 2016, in the amount of \$488,878.22.
 - M. Approval of vouchers dated October 24, 2016, in the amount of \$191,945.28.
 - N. Approval of vouchers dated October 26, 2016, in the amount of \$758,621.86.
 - O. Approval of vouchers dated October 27, 2016, in the amount of \$236,639.14.
 - P. Approval of October 2016 Payroll:
 - 1. Direct Deposits Issued, #s 306903 – 307547 and 307627-308261, in the amount of \$2,447,541.96
 - 2. Paychecks Issued, #s 100566 – 100593 and 100614 – 100642, in the amount of \$78,123.32.
 - 3. Employer Payroll Tax Deposits, in the amount of \$274,853.01.
- VII. ACTION ITEMS***
 - A. Approval of Resolution No. 09-16, Year-End Budget Amendment.
 - B. Approval of Resolution No. 10-16, Adopting the 2017 Budget.

* indicates attachments

- VIII. CHIEF EXECUTIVE OFFICER'S REPORT**
- IX. BOARD COMMUNICATION**
- X. EXECUTIVE SESSION**
 - A. Legal action corporate review.
 - B. Review performance of a public employee.
- XI. OTHER BUSINESS RELATED TO THE CORPORATION**
- XII. ADJOURN**



Mayor Jon Nehring, Chair