

Finance and Administration Committee Meeting

Goals: Improve ridership. Demonstrate good stewardship of public funds.

Be a positive force in our communities.

Thursday, November 17, 2016
Administration Conference Room
4:00 p.m.

Committee Members

Councilmember Tom Hamilton, Chair
 Mayor Jennifer Gregerson
 Councilmember Terry Ryan
 Councilmember Jan Schuette

Staff Liaison

Geri Beardsley, (425) 348-7109
 Director of Administration
 Gail McNutt, (425) 348-7130
 Administrative Coordinator

AGENDA

<u>Item</u>	<u>Recommended Action</u>
I. Approval of Agenda	Approve
II. Approval of Meeting Notes: October 20, 2016 *	Approve
III. Approval of Payroll and Monthly Vouchers *	Approve
A. October 4, 2016, vouchers in the amount of \$576,010.40	
B. October 6, 2016, vouchers in the amount of \$477,408.08	
C. October 12, 2016, vouchers in the amount of \$938,320.12	
D. October 17, 2016, vouchers in the amount of \$751,073.77	
E. October 19, 2016, vouchers in the amount of \$3,058,558.42	
F. October 20, 2016, vouchers in the amount of \$488,878.22	
G. October 24, 2016, vouchers in the amount of \$191,945.28	
H. October 26, 2016, vouchers in the amount of \$758,621.86	
I. October 27, 2016, vouchers in the amount of \$236,639.14	
J. October 2016 Payroll:	
Direct Deposits Issued: #306903 – 307547 and 307627 – 308261,	
1. in the amount of \$2,447,541.96	
Paychecks Issued: #100566 – 100593 and 100614 – 100642,	
2. in the amount of \$78,123.32	
3. Employer Payroll Tax Deposits in the amount of: \$274,853.01	
IV. Approval of Resolution No. <u>09-16</u> , Year-End Budget Amendment *	Approve
V. Approval of Resolution No. <u>10-16</u> , Adopting the 2017 Budget *	Approve
VI. Approval of Resolution No. <u>12-16</u> , Revised Petty Cash Policy *	Approve
VII. Third Quarter 2016 Unaudited Financial Report *	Information
VIII. Third Quarter 2016 Transit Police Report *	Information
IX. Sales Tax Report for the period ended October 31, 2016 (unaudited) *	Information
X. Diesel Fuel Report for the period ended October 31, 2016 *	Information
XI. Other Business	Information
XII. Adjourn	

NEXT REGULAR MEETING

December 15, 2016
Administration Conference Room
Time: 4:00 p.m.

* Materials included