

**Board of Directors' Workshop
Thursday, October 24, 2019
Community Transit Board Room
3:00 p.m.**

Board Members Present

Councilmember Kim Daughtry	City of Lake Stevens
Mayor Leonard Kelley	City of Stanwood
Mayor Jon Nehring	City of Marysville
Councilmember Joe Neigel	City of Sultan
Lance Norton	Labor Representative, non-voting
Councilmember Terry Ryan	Snohomish County
Councilmember Jan Schuette	City of Arlington
Councilmember Mike Todd	City of Mill Creek

Board Members Absent

Mayor Dave Earling	City of Edmonds
Councilmember Stephanie Wright	Snohomish County

Others Present

Mary Albert	CT-Budget Manager
Sabina Araya	CT-Manager of System Planning
Gemma Ardiente	CT-Senior Accountant
Geri Beardsley	CT-Director of Administration
Roland Behee	CT-Manager of Planning
Tim Chrobuck	CT-Chief Technology Officer
June DeVoll	CT-Manager of Regional Programs & Projects
Luke Distelhorst	CT-Public Information Specialist
Lori Fox	CT-Controller
Colleen Hansen	CT-Financial Analyst
Emmett Heath	CT-Chief Executive Officer
Matt Hendricks	CT-Legal Counsel
Steve Kim	CT-Director of Transportation
Joe Kunzler	Self
Mary Beth Lowell	CT-Director of Comms & Public Affairs
Molly Marsicek	CT-Director of Customer Experience
Joy Munkers	CT-Director of Planning & Development
Deb Osborne	CT-Chief of Staff
Jacob Peltier	CT-Assist Mgr. Security & Emergency Mgmt.
Dave Richards	CT-Director of Maintenance
Juanita Shuler	CT-Exec Support/Records Mgmt. Specialist
Rachel Woods	CT-Executive Board Administrator

Call to Order

Councilmember Terry Ryan, Vice-chair, called to order the October 24, 2019, Board of Directors' Workshop at 3:00 p.m. at the Community Transit Board Room, Everett, Washington.

Roll Call of Members

The Executive Board Administrator called roll. Attendance was as noted above. **A quorum was present.**

Public Comment

Joe Kunzler stated he was concerned with Initiative 976 and its potential impact to transit. He supported transit and appreciated Community Transit staff.

Presentations

2020 Proposed Budget

Geri Beardsley, Director of Administration, shared that the agency recently received its first Certificate of Recognition for its 2019 Budget presentation by the Government Finance Officers Association. The budget & finance staff and leadership were congratulated.

Mary Albert, Budget Manager, presented the 2020 proposed budget. The proposed budget was fully funded and met all goals. The year 2020 centered around expansion of service for customers and expansion of operations capacity to support agency growth. Budget highlights were reviewed.

- Ridership was projected to reach 11.6 million riders in 2020.
- General fund revenues were projected at \$217.2 million and sales tax revenues was projected at \$154 million.
- Fare recovery rates experienced a decline due to service expansion. A study was planned to research this further in 2020.
- Cost containment targets, general fund total expenditures, and operating expenses were reviewed.
- Staffing would increase by six full-time employees in 2020. Councilmember Mike Todd requested data be provided that showed the salary increase in expenses for new positions compared to existing positions.
- The proposed capital budget was \$119.3 million with the largest portions allocated to the facilities master plan project and vehicle purchases. Councilmember Mike Todd requested additional information be included for clarity.

The 2020 budget schedule included a public hearing at the November 7, 2019 Board meeting. Board members were asked to submit any budget questions to staff by November 15th. The Finance, Performance, and Oversight Committee would review public comments in November. Board action was scheduled for the December 5, 2019 Board meeting.

Link Connections-Northgate

Roland Behee, Manager of Planning, presented. With the opening of the Northgate Link extension in 2021, a reliable and frequent commute to Seattle and the University of Washington would be available. Community Transit's service was expected to adjust to align with the new light rail station offering more connections and options for customers. Customer input would inform a spring service plan. Joint Community Transit and Sound Transit public outreach would begin with a virtual open house scheduled for November 12th.

Chair's Report

Councilmember Terry Ryan announced the next regular Board meeting was scheduled for November 7, 2019.

Chief Executive Officer's Report

Emmett Heath, CEO, referred the Board to a letter from legal counsel at their places explaining the process for handling comments from right-of-way property owners along the Swift Orange line route. The project representative and Community Transit staff would receive and respond to any comments.

Community Transit was requested, by the City of Everett, to present a vision for a unified transit system at the November 6, 2019 Everett City Council meeting.

Board Communication

Jan Schuette attended the ribbon cutting event at the Angel of the Wings Casino expansion and recommend people visit.

Executive Session

An Executive Session was called at 4:08 p.m. for 15 minutes for current litigation.

The regular meeting resumed at 4:23 p.m. and was immediately adjourned.

The next regular Board meeting was scheduled for November 7, 2019, at 3:00 p.m. at Community Transit's Board Room, 7100 Hardeson Road, Everett, WA.



Rachel Woods
Executive Board Administrator