



**Remote Meeting\***

Zoom Webinar: <https://us02web.zoom.us/j/88344547228?pwd=SlQ0WEU5OE1rdVlkd0lkdHlMZElaZz09>  
 Webinar ID: 883 4454 7228      Passcode: 685291      Phone: 1-253-215-8782

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT \*\***

Verbal Comments: Sign up to speak by completing this [Sign Up Form](#). Please provide by 12:00 pm Dec 2.  
Written Comments: Email comments to [executiveoffice@commtrans.org](mailto:executiveoffice@commtrans.org).

**4. PRESENTATIONS**

a. Service Awards

**5. CHIEF EXECUTIVE OFFICER'S REPORT**

**6. COMMITTEE REPORTS**

- a. Executive Committee – Chair Daughtry
- b. Finance, Performance, & Oversight Committee – Council Member Schuette
- c. Strategic Alignment & Capital Development Committee – Council Member Marine

**7. CONSENT ITEMS\*\*\***

- a. Approve minutes of the October 28, 2021, Board of Directors' Workshop.
- b. Approve minutes of the November 4, 2021, Board of Directors' Meeting.
- c. Approve vouchers dated October 8, 2021 in the amount of \$ 3,529,884.66
- d. Approve vouchers dated October 18, 2021 in the amount of \$ 3,211,826.06
- e. Approve vouchers dated October 22, 2021 in the amount of \$ 2,742,954.16
- f. Approve vouchers dated October 29, 2021 in the amount of \$ 648,136.41
- g. Approve October 2021 Payroll:
  - i. Direct Deposits Issued, #403706-405229 in the amount of \$3,540,503.66.
  - ii. Paychecks Issued, #107630-107668 in the amount of \$48,996.95.
  - iii. Employer Payroll Tax Deposits in the amount of \$388,441.56.
  - iv. Employer Deferred Compensation for IAM in the amount of \$9,108.13.

**8. ACTION ITEMS\*\*\***

- a. Approve Resolution No. 12-21, Amending the 2021 Budget – Mary Albert
- b. Approve Resolution No. 11-21, Adopting the 2022 Budget – Mary Albert

\*Due to the Governor's Stay Home-Stay Healthy order, Proclamation 20-28, Open Public Meeting Act, this meeting will be remote.  
 \*\*Advance sign up for verbal public comments is not required but requested to support meeting administration. Written public comments are requested by 5:00 pm 12/1 to be distributed to the Board of Directors in advance of the meeting.  
 \*\*\*Indicates attachment

- c. Award RFQ #2017-079, Task Order for MCADMIN Building Improvements Project, Construction Management Services – Greg Stamatiou
- d. Approve RFP No. 2021-012, Heavy Duty Transit Buses – Todd Burris
- e. Approve RFP No. 2021-056, Purchase of Bipolar Ionization Units – Todd Burris
- f. Adopt City of Everett/Community Transit Agreement – Joint Study Framework for Consideration of Consolidated Transit Services – Roland Behee

**9. CHAIR’S REPORT**

**10. BOARD COMMUNICATION**

**11. EXECUTIVE SESSION**

- a. Review the Performance of a Public Employee

**12. OTHER BUSINESS**

**13. ADJOURN**

Board materials are available at [www.communitytransit.org/meetings](http://www.communitytransit.org/meetings). In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the executive office at least 24 hours prior to the meeting at 425-348-7100 (TTY Relay 711) or [executiveoffice@commtrans.org](mailto:executiveoffice@commtrans.org).