

**Board of Directors Workshop
Thursday, October 26, 2017
Community Transit Board Room
3:00 p.m.**

Board Members Present

Mayor Leonard Kelley	City of Stanwood
Mayor Jon Nehring	City of Marysville
Lance Norton	Labor Representative, non-voting
Councilmember Mike Todd	City of Mill Creek
Councilmember Stephanie Wright	Snohomish County

Board Members Absent

Mayor Dave Earling	City of Edmonds
Mayor Jennifer Gregerson	City of Mukilteo
Councilmember Tom Hamilton	City of Snohomish
Councilmember Terry Ryan	Snohomish County
Councilmember Jan Schuette	City of Arlington

Others Present

Mary Albert	CT- Budget Manager
Geri Beardsley	CT-Director of Administration
Roland Behee	CT-Strategic Planning Unit Manager
Tim Chrobuck	CT-Chief Technology Officer
Lori Fox	CT-Controller
Emmett Heath	CT-Chief Executive Officer
Molly Marsicek	CT-Director of Customer Experience
Jan McBride	CT-Executive Office Manager
Gail McNutt	CT-Administrative Coordinator
Todd Morrow	CT-Chief of External Affairs
Joy Munkers	CT-Director of Planning & Development
Deb Osborne	CT-Executive Projects Manager
Roger Pence	Self
Dave Richards	CT-Director of Maintenance
Juanita Shuler	CT-Executive Administrative Assistant/Records
Fred Worthen	CT-Director of Transportation

Call to Order

Chair Stephanie Wright called to order the October 26, 2017, Board of Directors workshop at 3:03 p.m. at the Community Transit Board Room, Everett, Washington.

Roll Call of Members

The Executive Office Manager called roll. Attendance was as noted above. **A quorum was not present.**

Public Comment

There were no public comments.

Presentations

2018 Proposed Budget

Emmett Heath (CEO), Geri Beardsley (Director of Administration), and Mary Albert (Budget Manager) presented the 2018 proposed budget. The budget theme was about delivering results for customers and the community, and would include funding for more service, more frequency, and to more places. All budget goals were met and included having a balanced budget, cost containment, fully-funded reserves and fiscally sustainable against an economic downturn.

Mary Albert reviewed projected service hours, operating expenses, sales tax revenues and other revenues. She noted that the cost containment target was 3.3% and the budget projected cost per revenue hour to increase by about 2.9%. The proposed 2018 capital program was also reviewed and totaled \$132.8 million.

Board members were asked to submit any budget questions to staff by November 10. A public hearing on the 2018 proposed budget was scheduled for November 2, 2017.

Chair's Report

Councilmember Stephanie Wright stated Councilmember Jan Schuette was involved in a car accident the previous week. A get well card was distributed for Board members to sign. Board members were also reminded to return their CEO performance evaluations to Councilmember Wright as soon as possible in preparation for Board discussion at the November 2 meeting.

Chief Executive Officer's Report

There was no Chief Executive Officer's report.

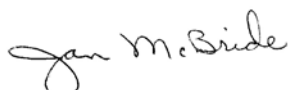
Board Communication

Board members thanked staff for their work on the 2018 proposed budget and the high-level presentation.

Adjourn

The meeting was adjourned at 3:55 p.m.

The next regular Board of Directors meeting was scheduled for November 2, 2017, at 3 p.m.



Jan McBride
Executive Office Manager